



Leadership, Planning & Grants

Planning 501 – All Levels

Instructional Technology Planning Workshop

With the constantly changing and the potentially powerful impact of technology on education, it is important to have a clearly defined plan and priorities to move forward. The Planning 501 workshop leads a school or district technology team in the design of a technology plan to enhance and support teaching and learning through the use of technology tools and resources. The instructional technology plan starts with the vision for student achievement through the use of technology. A completed three to five year technology plan facilitates the integration of technology across all areas of the curriculum and serves as a basis for grants, E-rate discounts, and other funding opportunities. Participants will also learn that implementation has to be very balanced between infrastructure, technical support and staff development.

Anyone should attend who will be responsible for facilitating a plan (technology director, chair of school's technology committee, curriculum director, staff development director, administrators) or those who need an overview of how technology will impact the students in the classroom (superintendents, board members, commissioners, PTA, business leaders). This workshop will prepare staff to prepare and facilitate successful Instructional Technology Plans reflecting specific district and school needs.

Delivery Mode	Platform	Software	Length
Instructor-Led	All	All	2 days/14 hours

We provide an overview of the components of a workable plan and a discussion of the following aspects of the plan:

- Vision for student achievement
- Infrastructure
- Technical support
- Staff development
- Marketing and funding
- Evaluation
- Writing and editing
- Technical Support Model

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